

Spare Parts Interpreter Apprenticeship



Apprenticeship Opportunity

Formula Motor Parts & Services has an exciting opportunity available for an enthusiastic and committed individual looking to begin their career as a Spare Parts Interpreter.

We are looking to increase our dedicated team. If you are looking to be a part of a vibrant expanding business with modern equipment and consider yourself to have these necessary qualifications, apply now.

The successful candidates will;

- Undertake a Certificate III in Automotive Sales.

If you are keen to be involved in the automotive industry and think you could interpret what customers are looking for then Spare Parts Interpreting is for you.

Your duties will include;

Stock control and ordering procedures, identifying automotive parts and components, sales and customer service

To successfully gain an interview for his position you will;

- Provide a cover letter outlining your skills and commitment to undertaking a Apprenticeship with Formula Motor Parts & Services.
- Address the selection criteria as set out below in a separate document with your response to each point
- Provide the contact details of at least 2 referees who will speak to your commitment and attitude to undertake new challenges
- Provide a copy of your resume and if currently or recently a student, your latest school reports

Selection criteria

- Must have completed Year 10 and hold a driver's license
- Able to demonstrate a genuine interest in the automotive industry
- Enthusiasm for learning and developing your skills and self-motivated
- Capable of working within a team environment with minimal supervision
- Possess the desirable work ethic and attitude that is required for this position

Full on the job training and support will be provided. You will also be trained by CBC Bearing Company.

This is an excellent opportunity to obtain a rewarding career.

To be considered, interested persons are required to present their application to:

The Director
Formula Motor Parts & Services
177 Argent Street
Broken Hill, NSW, 2880

Applications close: COB Thursday 31st January 2019



Spare Parts Interpreter Apprenticeship



This qualification covers the skills and knowledge required for employment as a Spare Parts Interpreter

Working as a Parts Interpreter you undertake sales, stock control and administration in relation to automotive replacement parts in a retail or wholesale outlet.

To achieve this qualification, the candidate must have completed all units, The on the job and off the job aspects as detailed in the Assessment Requirements of the units of competency.

Apprentice's will perform roles, such as:

- Talk to customers to find out their exact needs and recommend appropriate parts
- Identify the make, model and variations of motor vehicles and automotive equipment
- Check catalogues or computer databases to identify and locate the source of required parts
- Order parts from warehouse and external suppliers
- Calculate tax, discounts and prices
- Prepare invoices and other finance arrangements for the sale of stock
- Process cash and credit transactions
- Collect, pack and dispatch or deliver ordered parts
- Participate in stocktaking (regular checking and valuing of goods) and update computer data
- Assist customers in repairing or replacing parts
- Set up merchandise displays.

Employment Opportunities for a Automotive Parts Interpreter:

Automotive parts interpreters usually work in motor accessory dealerships, spare parts divisions of large car dealerships and motor wreckers. They may provide parts for cars, trucks, vans or trailers, as well as agricultural, industrial and marine equipment. Increasingly, spare parts interpretation involves the use of computers.

Job opportunities depend on trends in automobile use and ownership, the degree of consumer reliance upon parts replacement as opposed to vehicle upgrade and the rate of technological change.

Outcome	<ul style="list-style-type: none"> ➤ Certificate III in Automotive Sales - AUR31016 <i>AUR v 3.0 Automotive Industry Retail, Service and Repair Training Package</i> ➤ Articulation into various higher in the Automotive industry ➤ A career path into the automotive industry
Course delivery	Both <i>on the job and off the job</i> and can be delivered face-to-face, flexibly or mixed mode
Commitment required	Undertake 48 months in paid employment and training. Undertake Certificate III in Engineering Fabrication Trade MEM30305 course
How will you be assessed?	Assessment will be on-the-job and off-the-job through written tests, project work & practical exercises